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# BHAGWAN MAHAVIR UNIVERSITY

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Ref. No.:

RefNo: BMU/116-B/2019-20

Date:

Date: 21/03/2020

## Circular

### SUB: Preventive Measure to ensure 'Social Distancing' – Permission to teaching and non-teaching staff to work from home

This is to the reference of the UGC circular F.No.1-14/2020(Website) dated 21-03-2020.

In continuation with the University circular dated 19-03-2020, whereby all the ongoing examinations and evaluation work required to be postponed till 31-03-2020 in light of COVID-19, a UGC circular reference above has been received. In order to ensure safety of faculty members/ Non-teaching staff members/ Researchers of the Institutes, following further precautions should be taken by each principals/Directors/Dean of Institutes

1. Faculty members/ Non-teaching staff members/ Researchers in your institute should be permitted and advised to work from home till 31-03-2020
2. Faculty members should utilise this period for various academic activities such as:
  - a. Development of online content, online teaching and evaluation
  - b. Prepare lesson plan and instructional materials for the courses to be offered in next semester
  - c. Carry on Research work, writing research papers and articles
  - d. Engage students in various innovative online activities
  - e. Prepare innovative projects of "Ek Bharat Shreshtha Bharat" and other social welfare topics
3. The said period shall be counted as being on duty for all the Faculty members/ Non-teaching staff members/ Researchers who will execute their work from home as per guidelines of president/provost of University time to time.
4. Students, who still in hostels, should be allowed to continue in their hostels and advised the Hostel Warden to take all necessary safety precautions.

All the principals/Directors/Dean of the institutes are requested to keep the contact details i.e. mobile number, E-mail id etc. of all the students, Faculty members/ Non-teaching staff members/ Researchers so that they may be contacted in case of emergency.

  
Registrar,  
Bhagwan Mahavir University  
VIP Road, Vesu  
Surat.

1. All principals/Directors/Deans of institutes
2. PA to Provost, BMU
3. PS to President, BMU
4. Boys and Girls Hostel Warden, BMU