



BMU/17/2025-26

Date 4th June 2025

Equal Opportunity Cell (EOC)/ Socio-Economically Disadvantaged Groups (SEDG) Cell

In compliance to the philosophy of equitable justice enshrined in the Constitution of India, UGC has extended the services of SC/ST Cell to OBC minority and disabled students. In line with UGC guidelines, University has decided to constitute the Equal Opportunity Cell/ Socio-Economically Disadvantaged Groups Cell (SEDG) with immediate effect with an objective to address the issue related to the students belonging to Scheduled Casts, Scheduled Tribes, Other Backward Classes, Minorities and the Persons with disabilities (PWDs) on a Continual basis and empower such students to participate fully in the academic, Intellectual, Social and Cultural life of University on equal basis.

	Name	Contact No	Role
Registrar	Dr.Vijay Matawala	9428873979	Convener/Chairperson
Director, IQAC	Dr.Sanjay Buch	9987769989	Member
Professor,BMCP	Dr.Ronak Dedania	9426981481	Member-Senior Professor
I/c Principal ,BMCLAH	Dr. Snehal Vaghela	9638821226	Member (In-charge of Internal Complaint Committee)
Asst. Prof.,BMCM	Ms. Dimple Parmar	8160290877	Representative (SC)
Asst Prof ,SBCE	Ms Nayna Chauhan	9879939925	Representative (SC)
Asst.Prof.,SBCE	Dr. Ramsingh Gamit	9428395946	Representative (ST)
Asst. Registrar-Admission	Mr.Chetan Panchal	8758892737	Representative (OBC)
Asst. Prof. ,BMCBAS	Dr. Murtaza Hajoori	9825885218	Representative (Religious and language minorities)
Student Representative (Male)	Viyan A Surati (Enrollment no: 2407020603070)	8128237672	Member (SC)
Student Representative (Female)	Patel Megha H (Enrollment no: 2328020603034)	6355988167	Member (ST)
Assistant Registrar / Administrative Officer	Dr. Devanshi Desai	9023283791	Member Secretary





BHAGWAN MAHAVIR UNIVERSITY

UGC Approved University

☎ 0261-6770102-106 🖨 0261-6770108 ✉ info@bmusurat.ac.in

Duties and Powers of Equal Opportunity Cell:

EOC shall perform the following functions and shall have all necessary powers to perform such functions:

1. The office of the EOC will coordinate all the programmes of various agencies and Governments running in the University which aim to ensure equality for different marginalized sections of the society.
2. The EOC will compile all the relevant information about students and teaching staff that belong to the marginalized section of the society.
3. The EOC will work as a grievance redressal office for the members belonging to SC/ST/OBC, minority and persons with disabilities.
4. The Presiding Officer and other members of EOC will ensure representation of different marginalized sections as provided by the constitution and fair treatment in all spheres of the University.
5. The EOC will be responsible for the faithful observance of the policies and guidelines of the Central Government, State Governments and University Grants Commission (U.G.C.) regarding the welfare of the marginalized section of the society.
6. The EOC, through various means will sensitize the people regarding special need of the differently able, SC, ST, OBC and minorities.
7. The EOC will hold awareness programmes regarding the special needs of different sections at the beginning of the academic session in the University and various hall of residences.
8. The EOC will seek support and co-ordinate with different Individuals/organizations engaged in the welfare of marginalized sections of the society.
9. The EOC will be a nodal office for the utilization of grants received from the various sources for the welfare of the marginalized section of the society in the University.

The EOC shall exercise special care to ensure that officials, faculty members and other employees of the University desist from any act of discrimination against SC/ST, OBC, minority and disabled students on grounds of their social origin. They would implement the terms of this Order in words and spirit and proactively participate to ensure that no official or faculty members indulge in any kind of discrimination against any community or category of students. If any such complaint or incident comes to the notice or knowledge of the members of the Cell, immediate inquiry shall be initiated in a time bound manner with the objective of resolving the issue. Matter may be reported to the Registrar Office of the University as and when necessary along with recommendations on the action required to be taken.





BHAGWAN MAHAVIR UNIVERSITY

UGC Approved University

☎ 0261-6770102-106 🖨 0261-6770108 ✉ info@bmusurat.ac.in

Functions of SEDGs Cell (As per UGC guidelines):

1. To co-ordinate with other existing cells and statutory bodies of the HEIs and enable implementation of the existing schemes and provisions, including scholarships and fellowships of the Govt. of India and respective States.
2. To ensure the implementation of orientation and bridge courses, earn-while-learn schemes, and outreach programme designed and developed by HEIs for SEDGs.
3. To provide socio-economic, academic, and psychological support and mentoring for such students through proper counselling and mentoring programme.
4. To ensure sensitization of faculty, staff, counsellors, and students on the SEDGs issues and their inclusion in all aspects of the HEIs.
5. To explore and generate funds from various sources like Corporate Social Responsibilities (CSR) and Alumni to provide more financial assistance and scholarships to SEDGs to mitigate opportunity costs and fees for pursuing higher education.
6. To coordinate with the Internal Quality Assurance Cell (IQAC) to raise awareness about the implementation of various policies for inclusive and equitable quality higher education.
7. To work as a 'Single Window' for students belonging to SEDGs for their grievances, basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.
8. To upload and disseminate guidelines, facilities, welfare, and safety measures on HEI's portal and maintain such records to review and monitor amenities and basic facilities for a safe and secure environment for SEDGs.
9. To circulate, publicize, and facilitate existing welfare schemes like – Remedial, NET, entry into services, and residential Coaching for SC/ST/OBC (non-creamy layer), Minority Community, and PwD Students.
10. To establish a team of counsellors, social workers, and faculty members to provide emotional and social support to SEDGs to adapt to the environment of the HEI.
11. To focus on overall personality and skill development, including professional and soft skills, so as to ensure enhancing the student employability.
12. To organize periodic meetings and to monitor the progress of various schemes and all the HEIs may prepare a database of such schemes for SEDGs.
13. To assess the needs of SEDGs and make necessary recommendations to the authorities of the HEIs.
14. To make faculty, staff, students, and service professionals aware of facilities available for SEDGs.
15. To sensitize all the students to bring an attitudinal change towards SEDGs to ensure participation of SEDGs in curricular, co-curricular, and extra-curricular activities in the HEIs.





BHAGWAN MAHAVIR UNIVERSITY

UGC Approved University

☎ 0261-6770102-106 🖨 0261-6770108 ✉ info@bmusurat.ac.in

16. To hold regular meetings with representatives of SEDG students to check their grievances and also meet with management/authorities of HEIs to facilitate discussion of the grievances of SEDG students and maintain the confidentiality of deliberations and data.
17. To review, monitor, and ensure disposal of all grievances within 15 days.
18. To inform all students during induction/counseling session about Zero-tolerance policy for any form of discrimination.

❖ **The Equal Opportunity Cell (EOC) /SEDGs will submit report to Registrar Office for necessary directions.**

- a) The EOC/SEDGs shall meet at least once (1) in a year, however, the Provost or the chairperson may call for such additional meetings as may be required.
- b) The quorum of the meeting shall be one – third (1/3rd) of the total members.
- c) The chairperson shall prepare the minutes of the meeting, which shall be signed by all the members present.

Dr. Vijay Matawala

I/C Registrar
Bhagwan Mahavir University
VIP Road, Vesu Surat-395007



Copy forwarded to the following for information & necessary action:

1. PS to President
2. PA to Provost
3. All members concerned