

Mr. Jayesh Patil

Aadhar card no. 4371 8843 4578

Mo. No: 9313850989

Date: 13/10/2025

Offer Letter

Dear,

Mr. Jayesh,

We are pleased to offer employment to you for the position of **Machine Operator** - at **SOLSTR INNOVATION LLP**. We believe that your skills and experience will be a valuable addition to our team.

Employment Details:

Designation: Machine Operator

Salary: Rs. 2,17,000.00 LPA CTC

Date of Joining: 03rd November, 2025

Location: Bhatpore, Surat

We look forward to welcoming you to our team and are excited about the contributions you will make to our organization.

You will be getting the detailed terms and conditions of your employment on the date of your joining during the Induction program. We kindly ask you to review and sign the attached document to confirm your acceptance of this offer.

Should you have any questions or require further clarification, please feel free to reach out +91 98799 48155.

DOCUMENTS REQUIRED

Kindly note that this offer is valid subject to submission of following documents in original by you for our verification and return:

1. Xerox of Adhaar Card & Copy of PAN Card (Self attested).
2. Xerox of your parents Adhaar Card.
3. Residential Address Proof – Electricity Bill (Self attested).
4. Professional Qualifications – Xerox of Degree, Diploma, Graduation, PG Certificate or any Technical qualification certificates. (Self attested)
5. Relieving letter & experience certificate from the previous employer.
6. Last 3 months' salary slip of present employer.
7. Two Passport size photographs
8. 1 Cancel Cheque

Please ensure that you will have to submit the aforesaid documents along with the duly signed offer letter on your date of joining the service of the Company, failing which your appointment may stand cancelled.

Kindly let us have your confirmation of acceptance by signing each page and returning a soft copy by mail of this Offer Letter duly signed by you before date of joining, failing which this offer shall automatically stand withdrawn unless extended in writing by the Company at its sole discretion.

We look forward to your long and rewarding association with us.

Sincerely Yours,

SOLSTR INNOVATION LLP

Sagar Prajapati

HR Manager

Acknowledged and Accepted

I confirm that I have read and understood the terms and conditions of my employment with the Company fully and by signing and returning to the Company a copy hereof, I hereby accept the terms and conditions contained therein and agree that the same constitutes a valid and binding relationship between the Company and myself. I further confirm that all self-certified copies of original certificates and documents provided by me to the Company in relation to my academic and other qualifications are true, genuine, and correct.

Signature:

Employee Name:

Date

Monthly Salary Structure -

SOLSTR Innovation LLP		
ANNEXURE		
Name	Jayesh Patil	
Department & Designation	Machine	Operator
Monthly CTC		18106
Components (A)		Monthly Gross Salary (INR)
Basic Salary		4920
Dearness Allowance		4100
House Rent Allowance (HRA)		7380
Washing Allowance		0
Conveyance Allowance		0
Education Allowance		0
Mobile Allowance		0
Advance Leave		0
LTA		0
Monthly Total Gross Salary		16400
As an employee you are eligible to following additional benefits		
Benefits (B)		Amount (INR)
Employer PF		1173
Employer EPF Admin Charge		0
Employer ESIC		533
Company's contribution towards benefits		1706
MONTHLY COST TO COMPANY		18106
EMPLOYEES CONTRIBUTION		
PF –EMP		1082
ESIC-EMP		123
PT		200
TOTAL TAKE HOME SALARY		14995
* You will be eligible for other benefits from time to time as per the policy of the company and subject to sole discretion of the management.		
Employee Sign : _____		